

**MINUTES
COMMITTEE OF THE WHOLE MEETING
Monday, June 11, 2012**

Present:

Trustee Brandt	Trustee Feldman
Trustee Grujanac	Trustee McDonough
Trustee Saltiel	Trustee Servi
Mayor Blomberg	Village Clerk Mastandrea
Village Manager Irvin	Director of Community Development McNellis
Director of Financial Systems Roelker	Director of Public Works Hughes
Police Chief Kinsey	Village Attorney Simon
Village Treasurer Curtis	

Location: Village Hall, Public Meeting Room, One Olde Half Day Road, Lincolnshire, Illinois 60069

ROLL CALL

Mayor Blomberg called the meeting to order at 7:46 p.m. and Village Manager Irvin called the Roll.

APPROVAL OF MINUTES

2.1 Acceptance of the May 29, 2012 Committee of the Whole Meeting Minutes

- 2.11 The minutes of the May 29, 2012 Committee of the Whole Meeting were accepted as submitted.

3.0 ITEMS OF GENERAL BUSINESS

3.1 Planning, Zoning and Land Use

3.11 Referral of a request regarding revisions to Chapter 13, Non-Conforming Structures and Uses, of Title 6, Zoning, of the Lincolnshire Village Code (Village of Lincolnshire)

Village Attorney Simon said one of the goals when revising the Zoning Code was to go a chapter at a time and staff elected to revise the Code related to Non-Conforming Structures and Uses. The current Code provides for a rule requiring elimination, then provides for exceptions to this rule that essentially eliminate the rule. The Code has been restructured to allow for maintenance and repair. The Village has adopted

a general rule about repair but no replacement except for residential structures and assembly uses, which can be replaced. If a non-conforming use is maintained and kept in good repair, it can be continued to be used. The only area where there is an emphasis on elimination is where there is a non-conforming use that is not allowed in a specific zoning district.

Trustee Saltiel suggested that if this is referred to the Zoning Board, to have staff take the time to go through the revisions step by step. Village Attorney Simon said that when going over the revisions with staff, there were only a few highlights where there are non-conforming uses or structures and do not create a lot of conflict.

There was a consensus of the Board to refer this to the Zoning Board.

3.2 Finance and Administration

3.21 Consideration and Discussion of a Resolution Authorizing the Village Clerk to Make Certain Closed Session Meeting Minutes Available for Public Inspection - First Review - 2012 and Authorizing the Destruction of Certain Audio Recordings of Closed Session Minutes (Village of Lincolnshire)

Village Manager Irvin said the Village is required by state law to review closed session minutes twice a year. This is the first review for 2012 and a memo has been provided in the packets recommending the release of seven sets of minutes.

Trustee Servi requested this item be discussed in Executive Session.

3.3 Public Works

3.31 Consideration and Discussion of a request for fee waiver, per Section 5-3-2(A) of the Lincolnshire Village Code, for the Riverside Foundation property, located at 14588 Half Day Road (Riverside Foundation)

Director of Public Works Hughes said Riverside Foundation is proposing to patch and pave their parking lot. The permit cost for this is \$175 and they are requesting a waiver of this fee.

There was a consensus of the Board to place this item on the Consent Agenda for approval for the next regular Village Board Meeting.

3.32 Consideration and Discussion of an Ordinance Adopting the Prevailing Wage Rates to be paid to Laborers, Mechanics and Other

**Workers Performing Construction of Public Works for the Village of
Lincolnshire (Village of Lincolnshire)**

Director of Public Works Hughes said annually the Village adopts the prevailing wage rates for Public Works projects and staff is recommending adopting this.

There was a consensus of the Board to place this item on the Consent Agenda for approval for the next regular Village Board Meeting.

4.0 UNFINISHED BUSINESS

Trustee Saltiel said he read in one of the staff updates that the Homewood Suites Hotel will be changing the architectural colors and requested staff to take a good look at this and make sure the change is for the better. Director of Community Development McNellis said that when the current colors were approved the renderings presented did not match what was actually done. The renderings today are much better and staff will make sure the change matches exactly. Trustee Saltiel said to have staff relay to them that the Village will hold them to the color that is approved.

5.0 NEW BUSINESS

Trustee Brandt said she received an e-mail from a resident, who is a member of the Garden Club, asking if the Village has any interest in doing a community garden. The Garden Club and other members of the community would take ownership and plant various things to provide to local soup kitchens and food pantries. Trustee Brandt asked if staff could identify if there was an area to use for this. Mayor Blomberg suggested Rivershire. Director of Public Works Hughes said the Park Board is conducting tours of several of the parks and she will ask them to look at different sites for this request. Director of Public Works Hughes said some of the issues in the parks could be the proximity to water on the site and size needed for this. Director of Public Works Hughes asked if staff would need to be involved in regards to watering and maintaining the gardens. Trustee Brandt said she did not believe staff would need to be involved with watering and maintenance. Village Manager Irvin said staff will look into this.

6.0 EXECUTIVE SESSION

Trustee Grujanac moved and Trustee McDonough seconded the motion to go into Executive Session for the purpose of discussing land sale, executive session minutes and personnel. The roll call vote was as follows: AYES: Trustees Servi, McDonough, Brandt, Grujanac and Saltiel. NAYS: None. ABSENT: Trustee Feldman. ABSTAIN: None. The Mayor declared the motion carried and the Board went into Executive Session at 7:58 p.m. and came out of Executive Session at 8:50 p.m.

7.0 ADJOURNMENT

Trustee Grujanac moved and Trustee McDonough seconded the motion to adjourn. The voice vote was unanimous and the Mayor declared the meeting adjourned at 8:51 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk

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